UNION AID ABROAD – APHEDA

**Position Title: CAMPAIGN COORDINATOR - Australia**

***ASBESTOS. NOT HERE. NOT ANYWHERE.***

**12 month initial fixed term contract**

**Based in Sydney**

Union Aid Abroad-APHEDA is the global justice organisation of the Australian trade union movement. We work globally in partnership for the achievement of dignity at work, social justice, economic equality and the realisation of human rights. We work to achieve this through strong unions and social movements, sustainable development programs, global solidarity, and support at times of crisis. We believe in collectivism and the capacity for people to make change through organising, building and exercising power.

**OVERALL RESPONSIBILITY**

This position **works in tandem with a Campaign Coordinator based in South East Asia** to develop, lead and manage our priority campaign *Asbestos. Not here. Not anywhere.* to eradicate asbestos production and use in Asia which in turn helps to prevent ongoing exposure for Australians.

The Campaign Coordinator works in conjunction with our staff and members, Australian unions, victim’s organisations and government officials to elevate the profile of the campaign in Australia. The person will do this by leveraging from a well-informed Australian union movement and a committed Australian government that supports the only dedicated asbestos eradication agency in the world.

This is a high level position requiring experience in all elements of strategic campaigning in order to reach ambitious but achievable campaign goals. This campaign requires working in a fast changing and fast paced work environment and requires someone with flexibility, intellectual rigour, enthusiasm and commitment. This position requires at least 5 years of union, not for profit, or other campaign leadership experience, and the proven ability to work strategically and collaboratively to achieve program outcomes. In undertaking these responsibilities, the Campaign Director has the full support and guidance of APHEDA’s leadership.

**SPECIFIC RESPONSIBILITIES**

# 1. Campaign strategy development, planning, implementation, and managementDevelop campaign strategies, plans and tactics to eradicate asbestos globally. Implement and manage the campaign in Australia including maintaining high level and up to date knowledge about the campaign and any related data. Work in tandem with Campaign Coordinator based in SE Asia.

# 2. Relationship Management

 Establish and maintain positive working relationships and strategic partnerships with relevant local and international organisations.

**3. Represent APHEDA with campaign stakeholders**Represent APHEDA publically in matters related to the Asbestos campaign including with APHEDA’s stakeholders, partner organisations, members, potential members and more.

**4. Develop and implement organising plans** in conjunction with Union Aid Abroad staff and activist groups and Australian unions.

**Key tasks for the Sydney based Campaign Coordinator will include:**

* Building an organising approach towards tackling asbestos imports, through Australian unions, asbestos victims, OHS expert groups, under the campaign banner of Asbestos. Not here. Not anywhere.
* Working towards Australian government action on asbestos imports, and on government playing a stronger role internationally to lobby for asbestos bans.
* Assisting the Australian government expert Asbestos agency to take a leading role in our region.
* Engaging state-based asbestos victims groups to assist groups in Asia on issues of compensation and legal action
* Building a high public profile on asbestos imports to Australia and the link to Asia, in conjunction with expert journalists and via social and other media.
* Supporting SE Asia based Coordinator in working regionally to support local mobilisations and to maximise a coordinated and organised effort in support of international opportunities to ban asbestos
* Assisting Australian unions to make the case for asbestos bans with the international union movement, including GUFS, ITUC and national centres for asbestos bans globally, with a focus on Asia.

**Selection criteria:**

* Strong and demonstrated strategic campaigning and organising capacity and at least 5 years of previous organising and/or campaigns experience.
* Excellent analytical, planning and organisational skills including campaign planning and project management skills. Ability to contribute with critical and innovative thinking.
* Capable of working effectively in fast paced and challenging environments.
* Demonstrated commitment to union values – fairness, compassion, equity and the dignity of workers – alongside a dedication to and good understanding of labour movement and social movement dynamics, including trade union development.
* Well-developed interpersonal and leadership skills, an ability to represent APHEDA, to build and maintain relationships and networks effectively in support of APHEDA’s goals, and to make informed judgements about labour and community organising.
* A team player, nonetheless with a demonstrated ability to work independently, within the context of a plan, and having a track record of achieving targets.
* Computer literate, including good knowledge of office information technology applications, including spreadsheets, and presentation software.
* Ability to work in Australia.
* Fluency in written and spoken English.

**Reports to:**

Executive Officer

**Functional relationships:**

Union Aid Abroad-APHEDA staff and activist groups, Australian unions, relevant government officials

**Other terms:**

* This position will be based in Sydney, and will involve up to 12 weeks travel per year, primarily in Australia with some overseas travel expected.
* Terms and conditions of employment are as per the Union Aid Abroad-APHEDA Enterprise agreement and involve family friendly and flexible positions.
* The salary for this position is $87, 615 (gross), excluding super (@15%). Salary packaging is also available worth approximately 10% of salary. 4 weeks annual leave plus additional Xmas-New Year period.
* 4 or 5 days/week at 37.5 hours/week.

**Application process:**

Applications should include a cover letter and a statement addressing all selection criteria. Applications that do not address all selection criteria will not be considered.

Applications close **5pm 15 December 2017**. Please send your application including a CV and application letter addressing the selection criteria to Ms Kate Lee, Executive Officer by email : office@apheda.org.au.

Union Aid Abroad-APHEDA is an equal opportunity organisation. Only shortlisted candidates will be notified for interviews.